



Family Connections, inc.
WHERE FAMILIES ARE BORN

Hague Accredited



CREDIBILITY • INTEGRITY • ACHIEVEMENT

FEE AGREEMENT FOR ACTING AS THE PRIMARY PROVIDER FOR THE PLACEMENT OF A CHILD FROM THE NON-CONVENTION COUNTRY OF UKRAINE

Family Connections Inc. can act as your Primary Provider for the placement of a child from Ukraine whether you reside in New York or in another state. If you reside in another state you will be required to use a home study provider that is Hague Accredited and is willing to enter into a supervised agreement with Family Connections, Inc. If you reside in New York and you are requesting Family Connections, Inc. to act as your Primary Provider you are **required** to use Family Connections, Inc. as your home study agency.

Please read the Fee Agreement carefully

Fees and expenses listed within this Fee Agreement are applicable to applications received on or before **December 31, 2017**. Do not hesitate to call us if you have any questions. We look forward to supporting your adoption plans.

ORIENTATION & APPLICATION FOR SERVICES			
Service Category	Description of Service	When Fees Due	Fees
Orientation to Adoption	Individual face-to-face orientation to international adoption. Can be Facetime, Skype or phone.	Not Applicable	No Cost
Application	Family Connections, Inc. will process the prospective adoptive parents' application to act as a Primary Provider for the country of Ukraine and to conduct a home study investigation if the applicant is a resident of New York State.	At time of application	\$250 Non-Refundable

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Initial _____
Agency Representative

Initial _____
Applicant

Initial _____
Applicant

HOME STUDY INVESTIGATION SERVICES for NEW YORK STATE RESIDENTS			
Service Category	Description of Service	When Fees Due	Fees
Home Study Investigation	Family Connections, Inc. will conduct a home study investigation for the prospective New York adoptive family for a Non-Convention adoption from the country of Ukraine.	One week prior to the scheduled home visit	\$1,975 + travel Non-Refundable
Home Study Update to Extend CIS approval (if needed)	A prospective adoptive family's I-600A approval from the US Citizenship and Immigration Service (US CIS) is valid for 18 months. If the family is unable to submit an I-600 prior to their approval expiring, the family will need to request an extension of their US CIS approval. This request requires an updated home study investigation.	Upon request of an updated home study	\$500 + travel Non-Refundable
Home Study Addendum (if needed)	If the prospective adoptive family needs to amend their home study due to a change in the household (e.g. change of residence, new adult household member, change of employment) or change in adoption plan (e.g. now wish to adopt a child with special needs, change in age or gender), the family will need complete a home study addendum.	Upon request for a home study addendum	\$400 + travel If a home visit is required \$250 If a home visit is not required Non-Refundable
Expedited Home Study	Family Connections, Inc. will expedite a home study investigation with completion of the first draft of the report in 6 weeks or less from the time of the home visit.	One week prior to the scheduled home visit.	\$450 In addition to home study fee
Criminal History Safety Assessment (if needed)	If a prospective adoptive parent has a criminal history that New York State requires to have evaluated in relation to child safety, Family Connection, Inc. will conduct a New York State Criminal History Check / Safety Assessment and Report.	One week prior to scheduled interviewed	\$500 Non-Refundable
Out-of-State Child Abuse History Reviews (if needed)	If a prospective adoptive parent has lived in a State(s) or Country other than New York State since their 18 th birthday, Family Connections, Inc. must obtain child abuse history reports from those states and countries.	Within 30 days of invoice	\$20 + State fees (if any) Non-Refundable
Travel Expenses	Reimbursement of social worker for mileage and travel time to and from family's home for required home visits.	Within 30 days of invoice	Current federal rate per mile + \$25/hour for travel time Non-Refundable

HOME STUDY INVESTIGATION SERVICES for OUT-OF-STATE RESIDENTS (who are using Family Connections, Inc. as Primary Provider)			
Service Category	Description of Service	When Fees Due	Fees/Estimated Fees
Home Study Investigation	This fee will be paid by you directly to your home study provider agency in your state of residence. Your agency must be willing to enter into a supervised agreement with Family Connections, Inc.	At time designated by your home study provider according to their fee agreement	\$1,800 to \$3,500 Estimated fee Please refer to the Fee Agreement with your Home Study Provider
Home Study Update to Extend CIS approval (if needed)	A prospective adoptive family's I-600A approval from the US Citizenship and Immigration Service (US CIS) is valid for 18 months. If the family is unable to submit an I-600 prior to their approval expiring, the family will need to request an extension of their US CIS approval. This request requires an updated home study investigation by your home study provider agency.	At time designated by your home study provider according to their fee agreement	\$500 to \$1,500 Estimated fee Please refer to the Fee Agreement with your Home Study Provider
Review of Home Study Update to Extended CIS approval	Family Connections, Inc. will need to review and approve an update of the family's home study investigation for the submission of a request to extend US CIS I-600A approval.	Upon request for an updated home study review.	\$150 Non-Refundable
Home Study Addendum (if needed)	If the prospective adoptive family needs to amend their home study due to a change in the household (e.g. change of residence, new adult household member, change of employment) or change in adoption plan (e.g. now wish to adopt a child with special needs, change in age or gender), your home study provider agency will complete a home study addendum.	At time designated by your home study provider according to their fee agreement	\$250 to \$1,500 Estimated fee Please refer to the Fee Agreement with your Home Study Provider
Review of Home Study Addendum	Family Connections, Inc. will need to review and approve a home study addendum.	Upon receipt of a draft of the home study addendum	\$125 Non-Refundable
Out-of-State Child Abuse History Reviews	If a prospective adoptive parent has lived in a State(s) or Country other than their current state of residence since their 18 th birthday, your home study provider must obtain child abuse history reports from those states and countries.	At time designated by your home study provider according to their fee agreement	Please refer to the Fee Agreement with your Home Study Provider
Fee to Review Home Study From a Non-Hague Accredited Agency	Family Connections requires any client who chooses a Non-Hague Accredited Agency to pay this fee for the approval of a Non-Hague Accredited Home Study report.	Fee due at time of home study review	\$750.00

PRIMARY PROVIDER ADOPTION SERVICES for ALL ADOPTIVE FAMILIES			
Service Category	Description of Service	When Fees Due	Fees
Act As The Primary Provider For The Adoption Of One Child From Ukraine That Has Not Been Previously Hosted By The Family	<p>Family Connections, Inc. will provide the following Primary Provider Services:</p> <ul style="list-style-type: none"> Educate the family regarding the adoption process in Ukraine Supervise home study provider agency (if out-of-state family) Review and approve home study investigation for submission to USCIS and to the Ukraine SDA Prepares I-600A for submission to USCIS Provides required Adoption Services Plan Supervise and coordinate with Ukraine Foreign Services Provider Prepare and submit dossier to Ukraine Prepare the family to travel to Ukraine Prepare the family to participate in the Ukraine government's child referral, placement and adoption process Support the family during their adoption process in the country Provide or supervise post-adoption placement services (e.g. read and review out-of-state agency reports) Manage dissolution of a child's adoption 	Upon Approval of Family's Application and Signature of Adoption Services Contract	<p>\$4,500</p> <p>\$1,000 for each additional child</p> <p>Non-Refundable</p>
Act As The Primary Provider For The Independent Adoption Of One Child From Ukraine That Has Been Previously Hosted By The Family	<p>Family Connections, Inc. will provide the following Primary Provider Services:</p> <ul style="list-style-type: none"> Supervise home study provider agency (if out-of-state family) Review and approve home study investigation for submission to USCIS and to the Ukraine SDA Provide required Adoption Services Plan Supervise and coordinate with Ukraine Foreign Services Provider Review and submit dossier to Ukraine Provide or supervise post-adoption placement services (e.g. read and review out-of-state agency reports) Manage any dissolution of a child's adoption 	Upon approval of Family's Application and Signature of Adoption Services Contract	<p>\$1,000</p> <p>\$500 for each additional child</p> <p>Non-Refundable</p>
Mail Dossier Documents To Ukraine	Family Connections, Inc. will mail all dossier documents to the Ukraine Facilitator via a private shipping vendor.	At time of submission of dossier.	<p>At Cost</p> <p>Refundable if not mailed.</p>

POST-ADOPTION SUPERVISION & REPORTING for NEW YORK STATE RESIDENTS			
Service Category	Description of Service	When Fees Due	Fees
Post-Adoption Supervision	<p>Family Connections, Inc. requires two post-adoption placement visits at one month and six months after the child(ren) immigrates to the United States.</p> <p>Please note: Family Connections, Inc. will not release your home study report until payment for post-adoption supervision is received by the agency.</p>	Upon receipt of the drafted home study report and signature of the "Agreement of Cooperation with Post-Placement Requirements for International Adoption"	<p>\$400/Visit and Report for one child + travel</p> <p>\$200/report for each additional child</p> <p>These fees are only refundable if the family does not complete an adoption or the family moves out-of-state and secures post-adoption services from another adoption agency.</p>
Travel Expenses	Reimbursement of social worker for mileage and travel time to and from family's home for required home visits.	Within 30 days of invoice	<p>Current federal rate per mile + \$25/hour for travel time</p> <p>Non-Refundable</p>

POST-ADOPTION SUPERVISION & REPORTING for OUT-OF-STATE RESIDENTS (who are using Family Connections, Inc. as Primary Provider)			
Service Category	Description of Service	When Fees Due	Estimated Fees
Post-Adoption Supervision	<p>Family Connections, Inc. requires two post-adoption placement visits at one month and six months after the child(ren) immigrates to the United States.</p> <p>Please note: Family Connections, Inc. will not approve your home study report until payment for post-adoption supervision is received by your home study provider agency.</p> <p>Please note: Your state of residence may require more frequent post-adoption visits.</p>	Upon receipt of the draft home study report and signature of the "Agreement of Cooperation with Post-Placement Requirements for International Adoption"	<p>\$300 - \$500/Visit and Report + travel</p> <p>Remit to home study provider</p> <p>Estimated Fee</p>

FOREIGN COUNTRY EXPENSES for ALL ADOPTIVE FAMILIES			
Service Category	Description of Service	When Fees Due	Fees/Estimated Fees
Family Connections, Inc. Ukraine Foreign Program Fees when using Family Connections' Foreign Facilitator	<i>The Description of Services is detailed in an attachment to this Fee Agreement (page 9-10)</i>	\$3,500 upon submission of dossier to Ukraine (\$2,500 will be paid when the dossier is sent to Ukraine and \$1,000 will be paid when an appointment with the SDA is received) \$5,000 for one child \$8,000 for two children \$10,000 for three children \$11,000 for four or more children Due upon arrival in Ukraine for the appointment with SDA	\$8,500 for one child \$11,500 for two children \$13,500 for three children \$14,500 for four or more children Non-Refundable
Facilitator/translator fees for independent adoptions when you have hosted the child.	You should have an agreement with the facilitator.	At the time you retain a facilitator	\$6,000-\$10,000 Estimated Fee Varies depending on facilitator. Refundable depending on facilitator.
Donation to Orphanage	Donation to the orphanage may be purchasing something needed by the orphanage.	Given directly to orphanage 11 days after Court process in Ukraine when child's adoption is finalized.	\$1,000-\$1,200 Estimated Non-Refundable
Child Documentation	Birth Certificate of Child	At time of application for Birth Certificate	\$100/child Included in Foreign Program Fee Non-Refundable
	Passport for Child	At time of application for Passport	\$800/child Included in Foreign Program Fee Non-Refundable
	U.S. Visa (includes medical exam for child, photo, wire service, and application)	At time of VISA application. Paid directly to the US Embassy.	\$540/child (if a second adopted child is unrelated to the first, an additional I-600 application fee of \$720 is charged) Non-Refundable

TRAVEL AND ACCOMMODATION EXPENSES for ALL ADOPTIVE FAMILIES

Service Category	Description of Service	When Fees Due	Estimated Fees
Airfare for Adults	Approximate cost of airfare for adults traveling to and from the country of Ukraine (coach fees)	At time of ticket purchase. Paid directly to airline.	\$900 To \$1,500 Per adult
Airfare for Child(ren)	Approximate cost of airfare for child(ren) traveling to the United States (coach fees)	At time of ticket purchase. Paid directly to airline.	\$300 To \$1,500 child under 2 years \$900 To \$1,500 child over 2 years
Accommodations	Approximate lodging and board (hotel and food) <i>Note: You are responsible for the actual cost of your facilitator's accommodations in the region of the orphanage.</i>	At time of reservations and time of purchase paid to foreign vendor if any (usually through Foreign Services Provider).	\$75 to \$250 Average daily cost Per night for 2 adults and 1 child depending on choice of apartment or hotel
Transportation	Approximate cost of ground travel (taxis, buses, trains, etc.) in country –costs for adoptive parents, child(ren) and facilitator	At time of purchase (usually through Foreign Services Provider).	\$20 to \$60 per person per day when travelling

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MISCELLANEOUS FEES FOR INTERNATIONAL ADOPTION for ALL ADOPTIVE FAMILIES

Service Category	Description of Service	When Fees Due	Fees/Estimated Fees
Required Training	Every prospective adoptive family IS REQUIRED to complete at least 10 hours of training prior to approval of their home study. The prospective parents may obtain this training through on-line coursework or pre-approved seminars and workshops.	To be completed during home study investigation and paid at time of service.	\$149 - \$249
Dossier Document Authentication	All Ukraine dossier documents must be original documents that are fully authenticated - signed, notarized, county certified (in some states), and state Apostilled.	Upon request of a document authentication.	Varies by State \$500 - \$650 Estimated Non-Refundable New York State is \$13 per document

Initial _____
Agency Representative

Initial _____
Applicant

Initial _____
Applicant

*Fees and Estimated Expenses for Acting as Primary
Provider in Non-Convention Country of Ukraine*

MISCELLANEOUS FEES FOR INTERNATIONAL ADOPTION - Continued			
Service Category	Description of Service	When Fees Due	Fees/Estimated Fees
Citizenship and Immigration Services	I-600A application to the U.S. Citizenship and Immigration Service (USCIS).	At time of I-600A application submission, paid to USCIS.	\$720 + \$85 Per adult persons for Biometrics Non-Refundable
Certificate of Citizenship	If the child immigrates to the US on an IR-4 visa, the child's adoption must be finalized in the US prior to receiving US citizenship or if a second parent needs to adopt the child in the US, after the adoption finalization, the family will need to obtain a Certificate of Citizenship for the child from the USCIS (N-600)	Upon submission of N-600 paid to USCIS.	\$550/child Non-Refundable

This agreement details the known fees and estimated expenses for services and costs in relation to an international child placement from the Non-Convention country of Ukraine. As a Hague Accredited agency, Family Connections, Inc. is required to provide you with the actual cost of the services provided by Family Connections, Inc. and the estimated costs of services provided by other adoption providers and expenses you may incur as part of the normal process of a child placement in Ukraine. This Fee Agreement discloses the fees charged by Family Connections, Inc., and the estimated or known expenses for services provided by other adoption providers, other professional fees, government fees, and miscellaneous expenses that may be part of the costs of the adoption a child from Ukraine. Family Connections, Inc. will honor the actual fees of the agency as described in this fee agreement but the agency is not responsible nor do we have any input into any fees charged or changes in fees charged by a travel service, airline, other adoption services provider (e.g home study provider), or any United States or foreign government entity that provides documents or services in connection to the adoption process. These fees are listed to help you estimate the total cost of an adoption from Ukraine.

I, _____ and I, _____ understand and agree that fees are:
(Prospective Adoptive Parent print name) (Prospective Adoptive Parent print name)

- (1) Payable only as services are rendered with the exception of post-placement and/or post-adoption supervision services fees (as indicated in this Agreement and the Agreement of Cooperation with Post-Placement for International Placement from the country of Ukraine).
- (2) Not refundable after payment (unless otherwise specified in this Agreement, the Adoption Services Contract, and/or the Agreement of Cooperation with Post-Placement International Placement from Ukraine).
- (3) To be paid to Family Connections, Inc. need to be in the form of personal check, money order, cashier's check, or bank transfer.
- (4) To be considered estimates where indicated that may change depending upon the circumstances of the adoption and costs of other adoption entities.
- (5) Valid until finalization of the child placed in your home by the country of Ukraine.

I/We hereby certify by signing below, give consent and agreement to the Fees and we acknowledge the estimated expenses for services in the Non-Convention Adoption Fee Agreement For Ukraine.

Prospective Adoptive Parent

Date

Prospective Adoptive Parent

Date

Initial _____
Agency Representative

Initial _____
Applicant

**FOR OFFICE USE
ONLY**

Date received:
____/____/____
By: _____

Initial _____
Applicant

**Attachment to Fee Agreement for Acting as the Primary Provider for the Placement of a Child from the
Non-Convention Country of Ukraine**

Family Connections Ukraine Foreign Program Fees - Description of Services

1. Receive and translate family's dossier documents;
2. Authenticate family's dossier in Ukraine;
3. Prepare the dossier for submission to SDA (eg: make notarized copies of the dossier);
4. Submit family's dossier to SDA;
5. Obtain and communicate referral appointment to agency for family;
6. Arrange accommodations in Ukraine for family for the duration of their multiple (1-3) trips to Ukraine;
7. Arrange for family to be picked up from the airport and transported to accommodations for each trip (2 to 3 trips);
8. Transport family or arrange for transportation for family to SDA meeting;
9. Translate/interpret for family or arrange for a translator/interpreter for SDA appointment;
10. Arrange for a translator/guide or take family on a tour of Kiev and orient them to the city;
11. Transport or accompany family on public transportation to orphanage;
12. Arrange for family's accommodation in region of orphanage;
13. Translate/interpret for family during matching meeting at the orphanage;
14. Arrange for notary to authenticate any documents generated at the matching meeting including, if appropriate, the child's agreement to the adoption;
15. Transport family or arrange for transportation from the orphanage to Kiev as many times as required by the adoption process in Ukraine;
16. Prepare the petition for court and submit adoption documents to the court;
17. Make an official translation of medical report(s) of the child(rens);
18. Provide legal counsel for court proceedings and payment of fees;
19. Prepare and submit adoption documents to governing bodies and receive positive conclusions from the local government the board of guardianship and trustees and the juvenile service;
20. Prepare and submit documents to the child's orphanage and receive positive conclusion of adoption from the orphanage and/or baby house;
21. Prepare and submit documents to the Ministry of Social Policy of Ukraine to get approval of the adoption;
22. Prepare all necessary documents and inform interested parties regarding the adoption court proceeding;
23. Arrange transportation or assist interested parties to be present at the court proceeding;
24. Transport adoptive family or arrange for transportation of the adoptive family to the Court proceeding;
25. Interpret or arrange for interpretation for family for Court process;
26. Receive and review the drafted copy of the court adoption decree;
27. Deliver the court adoption decree to interested parties and get confirmation of the receipt from them;
28. Obtain at least 12 copies of court adoption decree (when the adoption decree comes into power) and pay official fees;
29. Prepare package of documents to obtain an amended birth certificate with the child's new name and updated information about the parents;
30. Assist family in obtaining a new birth certificate for the child and pay fee;
31. Prepare package of documents (eg: notarized petitions, photos, necessary documents) needed to obtain child's passport and pay fee;
32. To assist family in obtaining new social security code in child's new name and pay fee.
33. Assist family in obtaining passport for the child and pay fee;
34. Prepare package of documents for medical center in Kyiv;
35. Transport family or arrange for transportation of family to Medical Center in Kyiv;

36. Translate all necessary documents for US Embassy in Kyiv (adoption court decree, old and new birth certificates, legal grounds for adoption) and prepare the package of documents for the US Embassy, APP, and family;
37. Assist the family in preparing the I600;
38. Assist the family in preparing the DS260 (visa application) and other forms;
39. Assist the family to schedule US Embassy appointment
40. Transport family or arrange for transportation of family to visa appointment in Kiev;
41. Transport family or arrange for transportation of family to pick up visa;
42. Transport family or arrange for transportation of family to and from airport for each and every trip;
43. Any other services necessary to the adoption process in Ukraine as requested by the primary provider or as deemed necessary by the mutual client.